

GymQuarters Gymnastics E-Learning Handbook

E-Learning Camp Schedule & Hours:

E-Learning Camp at GQ will start August 24, 2020
8:00 am - 4:00 pm - Doors open at 7:50 am

GQ E-Learning Camp Policies & Procedures

Age:

Children from grades K-6 grade will be accepted. Exceptions may be made at the discretion of the supervising manager. Please call the front office at 636-498-6854 before enrolling if you have any questions.

Fees:

Accounts will be charged at the time of attendance.

\$45.00 - Daily Rate

\$25.00 - Half Day Daily Rate (8:00-12:00 or 12:00-4:00)

\$195.00 - Weekly Rate

\$115.00 - Half Day Weekly (8:00-12:00 or 12:00-4:00)

Drop Off:

Doors will open at 7:50 am for an 8:00 am start. Parents should drop off at the front entrance where a staff member will take the student's temperature and provide them hand sanitizer before entering the facility. Students have the option to wear masks throughout the day.

Lunch & Snacks:

Students need to bring their own lunch with a drink and include a snack(s) for break time. Water fountain is accessible for water bottles only.

Activities and Gym Time:

When student's school schedules allow them to take breaks, the gym will open for activity. This can include supervised free time in the gym, outside time or quiet time. All breaks will be away from the computer screen!

Snow Days: Snow day cancelations will be made at the discretion of GymQuarters Gymnastics by 7:00am. If we need to cancel for snow, or other inclement weather, someone from GQ will text and email with the news as soon as it is decided. We will also post information to our app and social media pages.

Missing e-Learning Camp and Illness: If your child will be missing camp or is ill, please call (636) 498-6854 or email us at customerservice@gymquarters.com as soon as possible. Cancellations must be received 24 hours prior to enrollment. Only credits will be issued (no cash refunds). We do not offer makeup for missed camp days. Immediately notify us if your child contacts a contagious illness or disease. Children need to be fever free for 48 hours before returning to school. Students may not enter the facility if any of the below risk factors applies to them:

- A Fever
- Shortness of breath
- New loss of taste/smell
- Sore throat
- Cough
- Chills/muscle pain
- Someone in their household is exhibiting the above symptoms
- Been in contact with someone who has had COVID 19 in the past 2 weeks

If your child tests positive for COVID-19 we will need a doctor's note stating a safe to return date. If during camp a student begins to exhibit symptoms of any contagious illness the student will be immediately isolated, and a parent/guardian will be called to pick their student up.

Vacation/Extended Leave from School:

Tuition cannot be reduced for school days missed for vacation or sick days. A combination of weekly and daily sign-ups are available to accommodate vacation schedules.

Classroom Supervisor:

We will have a supervisor present along with group leaders for each small group. Our staff members will not function in the role of licensed teacher to any student. Our staff members are here to supervise a safe learning environment, help keep students on track, and help answer questions as they are able.

If your child has difficulty with a particular lesson, we will send a follow-up note home with your child.

Behavior:

We will communicate any specific behavior issues with you as they occur. Students who do not follow the gym's rules and safety precautions will be asked to leave the program after a reasonable amount of effort has been made to correct the situation. There will be no refunds.

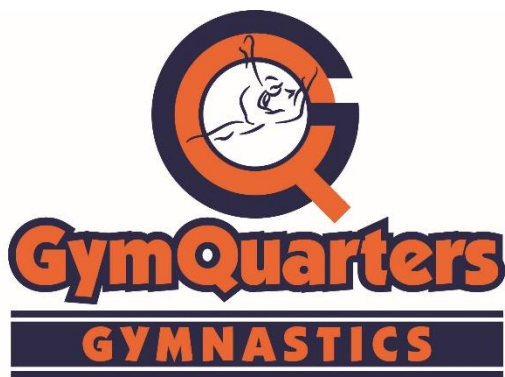
Materials / Items Needed:

Please only send the student with what they will need for the day.

- Their daily school schedules
- A note with all needed usernames and passwords
- Mask to wear if desired
- Chromebook or other device with power cord to use for remote learning
- Headphones along with a microphone to plug into computer
- A lunch and snack with a drink (water bottle)
- Proper school supplies needed for day (pens, pencils, markers, notepads)
- Backpack for everything to be easily stored

Daily Health Safety Measures:

- Each student will have their own area for learning with social distance measures put in place
- When in groups we will be socially distancing
- Supervisors will wear face masks
- Separate stairs and entrance & exit into the building
- Temperature checks at drop off
- Hand sanitizing and hand washing throughout the day
- Rooms and all equipment will be cleaned and disinfected throughout the day
- Established safety protocol if COVID (or other illness) is suspected in a student
- Student must stay in their designated area unless told otherwise
- If any of the above safety measures are not followed repeatedly, student will be asked to give up their place in the E-Learning Camp at GQ and fees will not be refunded



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This Document is as Fluid as the Situation

Everything about the disease, its spread, governmental guidelines, social responses, the needs of our families, and the financial environment have been in constant flux. Our plan and procedures for how we address all of these must be adaptable, purposeful, and according to the regulations put forth by state and federal governments, and effective. In order to accomplish this, we cannot be afraid to evaluate our policies and procedures, seek out new & sound information, and adjust our responses accordingly. GQ will alter any and all of this handbook as needed to fulfill these goals.

GymQuarters Gymnastics Policies and Procedures Acknowledgement

I have read this handbook and understand all the rules and expectations. I agree to be responsible for following all the rules and expectations of the camp. I understand that this handbook may be amended during the year without notice GymQuarters will notify all parents and students of any changes to this handbook.

Student's Name: _____

Parent/Guardian's Name: _____

Parent/Guardian's Signature: _____

Date: _____